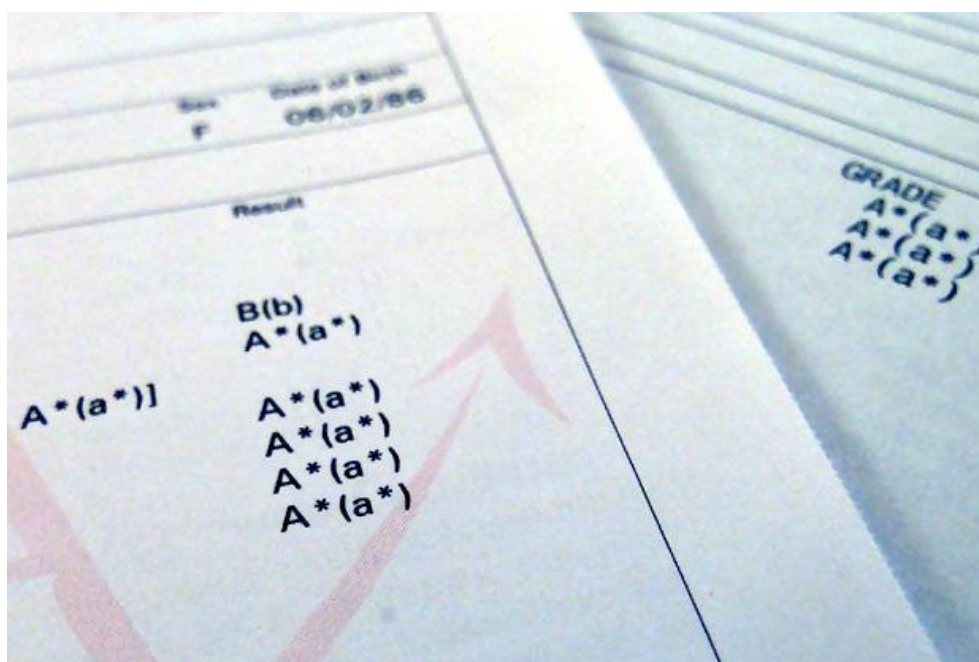




Quarrydale Academy

GUIDANCE FOR AFTER THE EXAMINATIONS Results and Post-Results



This guide aims to give valuable advice for examination results received by candidates at Quarrydale Academy

**Please read this document carefully
and retain it for future reference**

If there are any questions or problems, please contact the Exams Office,
exams@quarrydale.notts.sch.uk

CONTENTS

AFTER THE EXAMINATIONS	3
Notification of Results	3
STATEMENT OF RESULTS	4
POST RESULTS SERVICES.....	5
Reviews of Marking	5
CERTIFICATES.....	6
APPENDICES.....	7
Appendix A.....	7
Appendix B.....	8
JCQ Appendix A.....	9
JCQ Appendix B.....	10

AFTER THE EXAMINATIONS

Notification of Results

GCE A2 :

Results will be available to collect in school from 8:00am to mid-day on **Thursday 13th August.**

Staff will be available in school from **8:00am** to deal with any specific exam guidance you may require.

GCSE:

Results will be available to collect in school from 8:00am to mid-day on **Thursday 20th August.**

Staff will be available in school from **8:00am** to deal with any specific exam guidance you may require.

If you are unable to collect results yourself refer to the information in Appendix A.

Results will not be given out by telephone unless by special prior agreement with the HEADTEACHER.

STATEMENT OF RESULTS

On results day you will receive a 'Statement of Results'. **THIS IS NOT YOUR FINAL CERTIFICATE.** The statement lists the exams you have taken and any components within the qualification.

A capital letter indicates an **OVERALL** grade. Endorsement grades are listed in the column in the format P = Pass / M = Merit / D = Distinction.



Results by Student Report

Quarrydale Academy

Name: [REDACTED] DoB: [REDACTED] Date: [REDACTED]
 Season: [REDACTED] UCI: [REDACTED] Tutor Gp: [REDACTED]
 Candidate No: [REDACTED] ULN: [REDACTED] Year Gp: [REDACTED]

Date	Exam	Unit Code	Exam Level	Result	Mark	Equ	Endorse	Pt.
2022/06	Biology Option H (1BI0H)	1BI0H	GCSE/FC	6	0116			6
2022/06	Chemistry Option H (1CH0H)	1CH0H	GCSE/FC	6	0101			6
2022/06	English Language (8700)	8700	GCSE/FC	6			D	6
2022/06	English Literature Option PM (8702PM)	8702PM	GCSE/FC	6	0083			6
2022/06	Food Preparation and Nutrition (8585E)	8585E	GCSE/FC	9	0172			9
2022/06	French Tier H (8658H)	8658H	GCSE/FC	8	0163			8
2022/06	Geography B (C112QS)	C112QS	GCSE/FC	7	0175			7
2022/06	Mathematics Tier H (8300H)	8300H	GCSE/FC	6	0122			6
2022/06	Physics Option H (1PH0H)	1PH0H	GCSE/FC	5	0098			5
2022/06	Polish Tier H (8688H)	8688H	GCSE/FC	9	0221			9
2022/06	Psychology (J203)	J203	GCSE/FC	7	0127			7



Results by Student Report

Quarrydale Academy

Name: [REDACTED] DoB: [REDACTED] Date: [REDACTED]
 Season: [REDACTED] UCI: [REDACTED] Tutor Gp: [REDACTED]
 Candidate No: [REDACTED] ULN: [REDACTED] Year Gp: [REDACTED]

Date	Exam	Unit Code	Exam Level	Result	Mark	Equ	Endorse	Pt.
2023/07	Applied Science (TTM50A)	TTM50A	BTEC/EC3	D				35
2023/07	Health And Social Care (UKY48A)	UKY48A	BTEC/EC3	D*				50
2023/06	Psychology (H567)	H567	GCE/A	C	0158			30
2023/06	Science Investigation Skills (31619H)	31619H	BTNG/B			M		
2023/06	Working In Health And Social Care (31491H)	31491H	BTNG/B					

POST RESULTS SERVICES

Reviews of Marking

All Reviews of Marking (ROMs) should first be discussed with the relevant Head of Department and/or Subject Teacher who will advise on the viability of such a request. The “Review of Marking Form” should then be completed and signed (Appendix B).

In the school’s experience, it is unusual for marks to change upwards by more than a marginal amount. However, the school reviews the marks that your child and others have achieved and will advise candidates if we feel there is an anomaly and that the paper should be reviewed. If we are concerned about results received for a particular subject, the school itself will request, and pay, for a review of marking of all those papers (with the candidate’s consent). All other requests will incur the below charges, which include a £5 administration fee per paper. Payment must be received prior to the application being processed.

Post Results Service	AQA	Pearson Edexcel	OCR	WJEC
ATS (Access to Script) A photocopy of the original of the student’s script. Deadline 24th September	£5	£5	£5	£5
CLERICAL CHECK That all parts of the script have been marked. The totalling of marks. The recording of marks. The application of any adjustments. The application of grade thresholds. The application of any special consideration, where applicable (indicate on form). The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit/component included in the enquiry. Deadline 24th September	£14	£19	£16	£16
REVIEW OF MARKING This is a post-result review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components of both unitised and linear specifications. This service will include: ➤ the clerical re-checks ➤ a review of marking as described above ➤ if requested, a copy of the reviewed script(s) for those units/components included as part of the Access to Scripts service. (If the nature of the unit/component is such that access to scripts cannot be arranged, such as externally assessed GCE AS and GCE A2 Modern Foreign Language Speaking tests, then a report/copy of the record sheet may be requested. Awarding bodies will advise centres of the mechanism by which reports may be requested.) Deadline 24th September	£49 (GCSE) £56 (Post 16)	£55 (GCSE) £62 (Post 16)	£70	£48 (GCSE) £54 (Post 16)
PRIORITY REVIEW OF MARKING This service is as Service 2. However, it is only available if a GCE A-level candidate’s place in higher education is dependent on the outcome. Any applications not meeting these criteria will be treated as normal Service 2 requests. Deadline 20th August	£66 (Post 16)	£73 (Post 16)	£85 (Post 16)	£63 (Post 16)

CERTIFICATES

Certificates are usually received in school during November. A message will be put on social media to inform students when they are ready for collection. If you are unable to collect certificates yourself a signed letter of authority must be provided to whomever is collecting, along with identification of the collector. Advanced notice of collection is appreciated to avoid unnecessary waiting.

JCQ regulations state that certificates should be kept for 12 months. If they remain uncollected, they may be disposed of securely.

Certificates are important documents. Most educational institutions and potential employers will ask to see your original certificates. If you lose or fail to collect your Certificates, you will need to obtain duplicates from the relevant Awarding Body. The Awarding Bodies no longer replicate certificates unless you can prove they were destroyed by theft, fire or flood; they will only issue a Statement of Achievement. This incurs a cost per 'Statement of Achievement'.



AQA City & Guilds CCEA Edexcel OCR SQA WJEC

Produced on behalf of: AQA, CCEA, Edexcel, OCR and WJEC.

Notice to Centres

Unclaimed Certificates

The Awarding Bodies have agreed to implement a standard procedure for dealing with unclaimed certificates.

Centres may destroy any unclaimed certificates by a secure method (for example by shredding or incineration) after holding them for a period of 12 months from the date of issue. A record of all certificates destroyed by a centre should be kept for a further period of four years from the date of their destruction.

Any queries concerning the destruction or secure disposal of unclaimed certificates should be directed to the awarding body that issued the certificates.

APPENDICES

Appendix A

Forms have been handed out, should you require another copy email:

exams@quarrydale.notts.sch.uk

Appendix B

This is available as an interactive form from the Examinations Office, please email exams@quarrydale.notts.sch.uk.



REVIEWS OF MARKING & ACCESS TO SCRIPTS

Name:	Candidate number:
Candidate contact number:	Candidate Email:

Please use one line per exam paper, not per subject.

Awarding Body	Subject	Exam paper title (& code if known)	Service No.	Fee (per paper)
				£
				£
				£
				£
			Total cost	£

Can parents authorise this review of marking?

- No.
- This form **must** be signed by the candidate in the box below. If the candidate is not able to sign a form and give permission, please contact the Exams Office to discuss the best action.

For Exams Office use only:

<p>I give my consent to Quarrydale Academy to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.</p> <p><input type="checkbox"/> I confirm that where I am applying for a review of marking, this has been discussed with (enter teacher's name) prior to the request being made.</p> <p>Candidate Signature:</p>	Payment received £
	Service applied for date:
	Outcome received date:

Appendix A – Clerical rechecks, reviews of marking and appeals – Candidate consent form



AQA City & Guilds CCEA OCR Pearson WJEC

Clerical re-checks, reviews of marking and appeals

Candidate consent form

Information for candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If your school or college submits a request for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with the clerical re-check or review of marking, you **must** sign the form below. This tells the head of your school or college that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

Candidate consent form

Centre number	Centre name
Candidate number	Candidate name

Details of review (awarding body, qualification level, subject title, component/unit)

.....

.....

I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed: Date:

This form should be retained on the centre’s files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.

Appendix B – Access to Scripts – Candidate consent form for access to and use of examination scripts



AQA City & Guilds CCEA OCR Pearson WJEC

Access to Scripts

Candidate consent form for access to and use of examination scripts

Centre number	Centre name
Candidate number	Candidate name
Qualification level/subject	Component unit/code

I consent to my scripts being accessed by my centre.

Tick ONE of the boxes below:

- If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Signed: Date:

This form should be retained on the centre’s files for at least six months.