



**QUARRYDALE**  
Academy



**Quarrydale Academy**  
Stoneyford Road, Sutton-in-Ashfield, Nottinghamshire, NG17 2DU

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[www.quarrydale.co.uk](http://www.quarrydale.co.uk)

Aspire | Believe | Succeed



## Medical information

Please complete the medical information section in full. Please note it is your responsibility to ensure that medical information is up to date at all times.

## Photography of students

We may wish to take photographs and videos of students for a variety of reasons ranging from archive records to marketing and press coverage of achievements. In order to comply with GDPR, we are required to seek the permission of parents and carers before recording such images.

Below are the types of images that we take of children during their time at the academy. Please read the list carefully then complete the section regarding photo consent on the data collection sheet.

- Individual/group photographs of children working in classrooms etc. for display in the academy – the child's first name and year group will be displayed.
- General photographs of children working in classrooms or around the academy for our archives (which could be published at some point in the future as a record of an era).
- Photographs of academy events and achievements (e.g. educational visits, sports day, dance and drama etc.) for academy publications, social media, and the website. The full name of the student will not be used, only first name and year group.
- Press articles and photographs for news stories on achievements, awards, involvement in sports and student successes may be used for external promotion and issued to media. The full name of the student will not be used when issuing the press release. Should the media request full names of students, parental consent will be sought.

## Parent checklist

### Important

Complete the data forms for my child and return to Quarrydale ASAP

Complete the medical information sheet for my child and return to Quarrydale ASAP

### Give consent

Photography of my child

Internet access

# Personal data and consents

Please read this important information about the data we need to collect about your child as part of their enrolment and continuing academic life at Quarrydale academy. All data we hold complies with UK privacy laws and the General Data Protection Regulation (GDPR).

## Student data form and consent sheet

We have already sent you our data collection sheet. We ask that parents and carers complete the form at their earliest convenience and return it to the academy (if you haven't already done so). It is essential that every part of the form is completed in full.

If your child is using a name other than their legal name, then please make this clear on the data collection form. Only legal names will appear on official correspondence. If a name has been changed, we shall require a copy of the deed poll and/or birth certificate.

### Trips and educational visits

Your child will have many exciting opportunities to take part in off-site visits and trips throughout their time at the academy. For each trip, we will issue parents and carers with an EV4 consent form. Parents and carers also have the responsibility to notify trip leaders of any relevant information or medical issues affecting their child's participation.

### Data recording and storage

The academy currently uses a lunch payment system called MyChildAtSchool (MCAS).

The data in this system is securely held within the academy for the time that students are enrolled. Data is used for MCAS and deleted when students leave us.

Your child will be issued with a ID card to use in the canteen to buy food and drinks

# Welcome from the Headteacher

Welcome to a new academic year at Quarrydale Academy.

I hope you will find this booklet informative and discover how we combine our traditional values with the very latest in teaching methods, which inspire our students to succeed in everything they do.

We have very high expectations of our students and place great emphasis on self-discipline, self-respect, hard work, achievement and high standards of behaviour.

The education we offer at Quarrydale is built around a highly qualified team of staff committed to delivering a **quality education** to all our students. You will enter a **calm, safe and secure environment** where high quality learning can effectively take place. We work in partnership with parents to ensure that every child receives the best possible education and takes pride in being part of our successful and caring community.

At Quarrydale we are committed to the pursuit of excellence, both in terms of the achievement of students and the quality of educational provision we deliver on a daily basis. We want to **encourage all learners to develop a love of learning** and enable everyone to reach the highest standards of which they are capable. This includes academic success as well as excellence in sport, arts and culture. Students have to believe in themselves and strive for success. This includes accepting the need for the highest standards of uniform, behaviour, being ready to learn and having the correct equipment every day. Our expectations are high and this is because we want our students to always achieve their best.

I believe that achievement is closely linked to self-belief and self-motivation. With support and encouragement students will excel and be proud of achieving and fulfilling their potential. However, the best achievements usually occur where a true partnership has been established between the student, school and home. All parties need to work together to strive for the best possible outcome.

I want every Quarrydale student to learn, achieve, maximise their potential and meet all of their aspirations and ambitions. Quarrydale students know that we expect nothing less than their personal best, and we will guide and support them to rise to that challenge.

Set your sights on the stars and see how high you can soar.

Enjoy the year,



*Mr Paling*

Headteacher

# Starting at Quarrydale

## **The essentials**

Welcome to Quarrydale Academy . We understand how daunting it might be for both parents and students when starting a new school, so here at Quarrydale we are on hand to help guide you through this process.

The essential information in this brochure will help you to get organised prior to your child starting with us and help you prepare for your child's first few days and weeks at the academy.

## **The Academy Day**

Our academy day runs from **8.35am to 3.00pm**.

<b>Morning Registration      8.35-8.55</b>	
Period 1	8.55-9.55
Break	9.55-10.10
Period 2	10.10-11.10
Period 3	11.10-12.10
Lunch	12.10-12.50
<b>Afternoon Registration      12.50-13.00</b>	
Period 4	13.00-14.00
Period 5	14.00-15.00

It is important that students arrive promptly at 8.30am ready for tutor.

## **Out of Academy appointments**

We ask that where possible , parents and carers book appointments for dentists, doctors etc. before or after the academy day. If your child should need to leave the academy during the day, they must provide written consent from home and a copy of an appointment letter or card, present this at reception to sign out to leave the site .



## **Parent checklist**

Provide contact details to the academy including an email address and a mobile phone number.

Login to Bromcom or download the app and set new password

'Like' and follow the academy on social media

# Communications with parents

## Keeping you updated

At Quarrydale Academy, we aim to ensure that parents and carers are fully engaged with life at the academy and pride ourselves on the strong relationships we have. As well as being invited to parents' evenings, you will receive regular updates and progress reports about your child, alongside invitations to attend a range of events as part of the Quarrydale academy.

## Email, phone and texts

The academy uses a range of channels with parents and carers. If we need to contact you, we will either phone you or send an SMS text message. If you provide an email address, then occasionally you may be contacted by email.

Please remember to update the academy with any changes to contact numbers and emails addresses.

## Celebrating achievement

The academy issues regular slide shows for parents and carers to celebrate achievements at the academy

## Communications app

Communication with parents and carers is a very important part of our partnerships with you.

To help make this as easy as possible, we use Bromcom. This provides secure online access to view a selection of your child's data online. The system allows you to view some of the attendance, behavioural and assessment information we currently hold and also enables you to contact us, including to advise us of any changes to your contact detail.

During the first few weeks of term, letters and emails are sent to parents and carers containing individual login details for access to the Bromcom app. Links to the app and website can be found in the 'parents' section of our website.

## Parents' evening

Parents' evenings for all year groups are held throughout the year. Parents and carers will receive notification of the time and date via the Mychildatschool app.

## Web and social media

The academy website has a dedicated 'parents' section to enable you to access essential information. We also post regular updates on our Facebook page



@quarrydale

## Our uniform

At Quarrydale, we expect students to look smart and presentable at all times. Below are the uniform items you will need ready for your child starting at the academy

### Uniform

- Black blazer with Quarrydale badge (must be worn every day )
- Plain white shirt with a formal collar - all shirts should be able to fasten the top bottom (v necked blouses are not acceptable)
- Clip on academy tie
- Tailored black trousers or school skirt - no strips or motifs. Cropped trousers, jeans, tight fitting trousers and leggings are not acceptable. Skirts should be of a suitable length for school (knee length) and should not be made of stretchy material
- Plain black v neck jumper with the academy badge to be worn under the blazer (optional)
- Plain black, polishable shoes - no trainers, branded sports shoe, boots, pumps or canvas shoes
- Socks/ tights (must be plain black not patterned)
- Suitable outdoor coats will be required, but hoodies and full zip hoodies are not allowed to be worn on the academy site
- Shirts must be tucked in
- Blazer sleeves should be rolled down into the correct position
- Extremes of hair styles such a unnatural bright colourings and shaved patterns are not permitted
- Nail varnish or gel/acrylic nails are not permitted
- Make-up should be discreet and not obvious
- No jewellery other than plain stud earrings on the lower lobe of each ear

### PE kit

- Quarrydale short sleeved polo shirt
- Quarrydale long sleeved Rugby top (Boys-required, Girls –optional)
- Quarrydale long-sleeved 3/4 zip fleece (Boys –optional, Girls –required)
- Navy blue long socks
- Navy blue shorts
- Or
- Quarrydale navy blue leggings
- Or
- Plain navy blue tracksuit/jogging bottoms
- Quarrydale beanie hat (winter only - optional)
- Trainers
- Studded boots

### Uniform supplier

Sabre Sports  
42 Outram Street, Sutton-in-Ashfield  
NG17 4FS  
[www.sabresportsproducts.co.uk](http://www.sabresportsproducts.co.uk)  
[sales@sabresportsproducts.co.uk](mailto:sales@sabresportsproducts.co.uk)



## Equipment

As well as full uniform each day, all students will need:

### Essential

- Black pen
- Pencil
- Ruler
- Calculator
- Correct PE kit on the required day
- School bag

### Desirable

- Spare pen
- Pencil sharpener
- Rubber
- Pencil case

## Getting to the academy

All students must enter the academy via the students entrances on Stoneyford road.

### On foot or by bicycle:

Students are encouraged to walk or cycle to the academy. Bike sheds are available on sheds.

### By car:

We aim to be environmentally conscious and discourage parents from dropping off their children by car if at all possible, but we do encourage you to use our new drop off zone to avoid congestion on the main road, access to this is restricted during the hours of 8.15-8.35am and 2.45-3pm.

## Lunch and catering services

Quarrydale has two canteens, the large canteen is accessible before the academy day, at break and both are accessible at lunchtimes. Students can purchase hot meals and desserts, and also sandwiches, pasta jackets, salads and drinks. We have water fountains around the academy where students are able to fill their own bottles.

We operate a cashless catering system called Bromcom which uses a student ID card to pay for meals/drinks. Money can be credited to students accounts online. More details can be found at [mychildatschool.com](http://mychildatschool.com).

## Homework

We regular set students work to be done at home. Students will be expected to complete homework on a weekly basis and this will be set and explained in lessons. To support students and parents/carers all homework will be accessible on Mychildatschool, this allows you to access important information on each piece of homework, such as what subject has set homework, what the homework is, the teacher's guidance and, importantly, the date the homework is due in.

## Personal belongings

Students are advised to clearly label their property and to keep their bags with them at all times

## Mobile phones

Mobile phones can be brought into the academy at students' own risk. They must be turned off and placed in a school bag whilst students are on the academy site, if seen or heard, they will be confiscated and handed into reception until 3pm.

## Extracurricular activities

We run extracurricular sessions and clubs after school which take place between 3-4pm. All students are welcome to attend these clubs. Each September a timetable will be published through the communications app, on the academy website and throughout the academy.

## Parent checklist



Check which tutor group my child is in



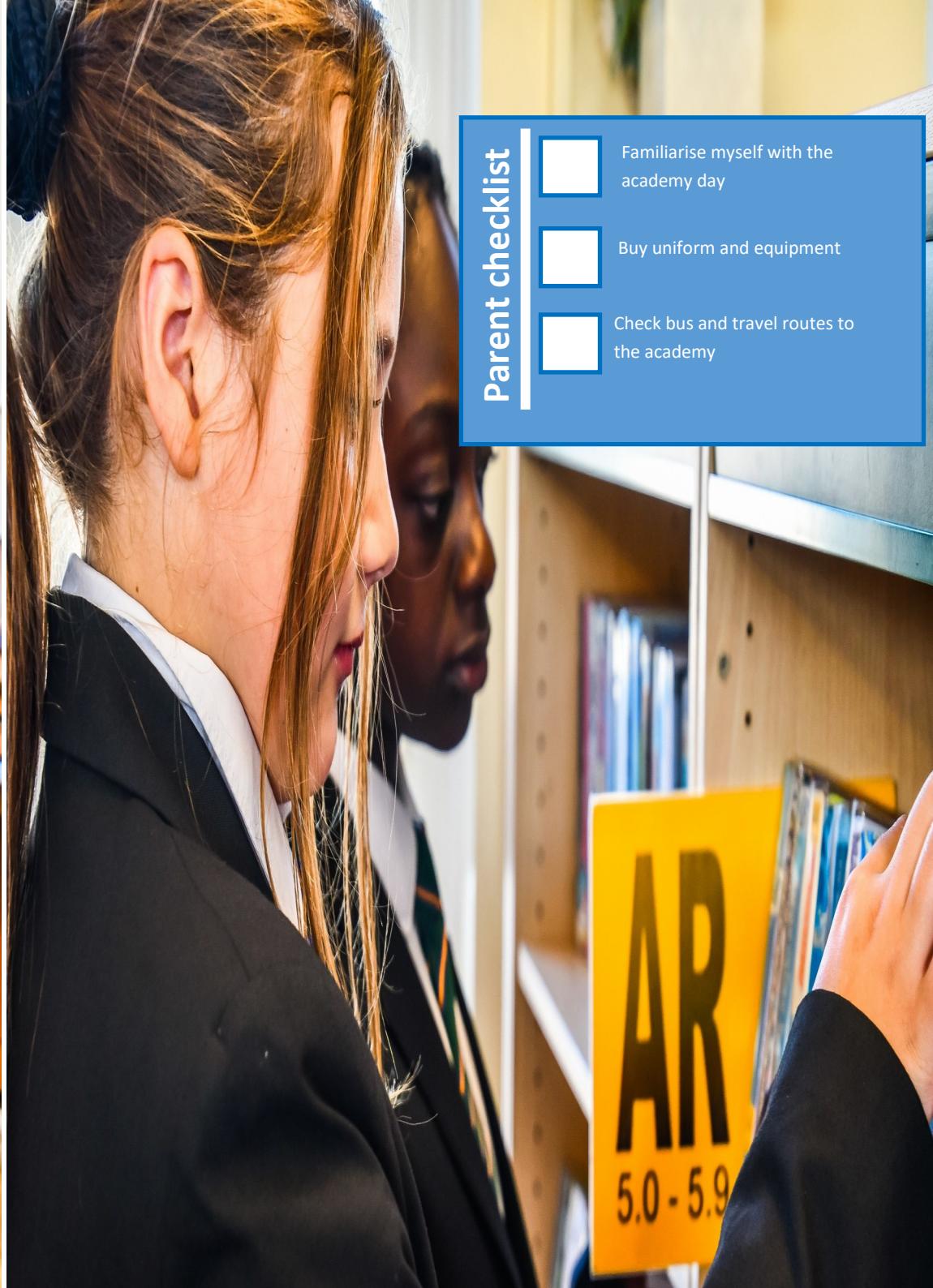
Label all belongings



Set up and put money onto the Mychildatschool account



Provide my child with a packed lunch while my Mychildatschool account is being activated



### Parent checklist

- Familiarise myself with the academy day
- Buy uniform and equipment
- Check bus and travel routes to the academy

## Settling in

**From day one, our priority is to make your child feel welcome and comfortable at our academy. We aim to ensure that the transition from another school, whether that be from primary or when joining us mid-year, is a smooth as possible.**

### **Tutor system**

Your tutor is the teacher that will register you every morning and afternoon and their role is to be the first port of call for you and your parents. Your tutor will also play a key role in monitoring your progress, attendance, behaviour, rewards and achievements.

Every morning for 20 mins and every afternoon for 10 mins you will have a daily registration "tutor time" and in these sessions your tutor will register you, inform you of year team and whole school messages and they will also complete a range of activities such as reading, PHSE and other learning based activities.

### **Special Educational Needs and Disabilities (SEND) offer**

We support students with special educational needs and disabilities in the academy . For more information, please visit our website [www.quarrydale.co.uk](http://www.quarrydale.co.uk) or contact our SENCO's Mrs Whetton or Mrs Bowler [senco@quarrydale.notts.sch.uk](mailto:senco@quarrydale.notts.sch.uk) .

### **Bromcom**

Bromcom is the system that we use at the academy for registers, attendance , recording behaviour, communications and much , much more!

Parents, carers and Students are able to view their behaviour points, timetable , attendance etc. using the MyChildAtSchool app.

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