



Quarrydale Academy

Title of Policy	Charging and Remissions Policy
Originator	J Wells
Date agreed by Trustees	
Reviewed	Summer 2021
Version number	
Additional information	

Log of Changes

Date	Sections affected	Description	Revised by	Approved by
17.6.21	Introduction	Review committee name changed	JW	



Quarrydale Academy

Charging and Remissions Policy

Next Review: Summer 2024

This policy is reviewed by the Resources Committee of the Governing Body

Statement of principles

The governing body is committed to the general principle of free education, and recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs can make towards all aspects of pupils' education. Whilst wishing to promote and provide as broad a range of such activities as possible for the benefit of all pupils, the governing body reserves the right to make a charge for certain activities organised by the Academy from time to time.

Charges for residential activities

If during Academy hours, charges may be made for the board and lodging element of such activities. Parents will be notified in advance of any such activities and their estimated cost, and parental consent will be obtained for their child's participation in any such activity for which a charge is made. Charges will be calculated by reference to the actual cost of providing board and lodging for each pupil; no other cost will be covered by the charge.

'Optional extras'

The Academy endeavours to provide from time to time a range of activities which are held outside of normal hours. Parents will be notified in advance of any such activities and their estimated cost, and parental consent will be obtained for their child's participation in any such activity for which a charge is made. Any charge will depend upon the type of activity, its cost and the number of participants. This charge will not exceed the total cost of providing the activity, divided by the number of pupils willing to participate. The cost of other pupils participating in the visit will not be included in the charge. Charges may include an appropriate element of – the pupils' travel cost; the pupils' board and lodging cost; materials, books, instruments, and other equipment; non-teaching staff costs; entrance fees to museums, castles theatres etc; insurance costs; the expenses only of participating teachers engaged on a separate contract to provide the 'optional extra'. Where such an activity is provided to fulfil any requirements specified by a public examination syllabus, or to fulfil statutory duties relating to the National Curriculum or to Religious Education, then it is not regarded as an 'optional extra' and only board and lodging charges may be made. Any remission arrangements for such activities will be at the discretion of the governing body except in the circumstances described below.

Materials and ingredients

A charge will only be made for any materials and ingredients relating to activities taking place in Academy hours where parents have indicated in advance a wish to own the finished product,

e.g. in technology. Alternatively parents may be asked to volunteer to provide the ingredients prior to the activity taking place.

Examination fees

No charge will be made for the first attempt at a prescribed public examination for which the pupil has been prepared by the Academy. If a pupil wishes to re-sit a prescribed public examination and resulting evidence show that no improvement was made, then the full fee will be recovered from parents. If a pupil fails without reasonable cause to complete the examination requirements of any public examination for which the Academy has paid the entry fee, the fee involved will be recovered from the pupil's parents. Where this is the case, in exceptional circumstances, such as the illness of the pupil, the fee payable by parents may be remitted by the governing body or the local authority.

Breakages and damage to Academy property

The governing body reserves the right to seek reparation from parents where their children cause breakages or damage to Academy property.

Remissions

All remission arrangements for any activity or pupil will be entirely at the discretion of the governing body.

Voluntary contributions

Nothing in the Academy's charging and remissions policy statement precludes the governing body from inviting parents to make voluntary contributions for the benefit of the Academy or of any Academy activity. Any contributions sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to invitation.